

**ORCHARD PARK PLACE SOUTH METROPOLITAN DISTRICT**

**REGULAR MEETING**

via teleconference

Friday, November 7, 2025 at 3:00 P.M.

<https://www.orchardparkplacemd.com/>

*This meeting will be held via teleconferencing and can be joined through the directions below:*

Link:

<https://us06web.zoom.us/j/84000353358?pwd=EIM0QHachGaaROI8w54HGVQyiMVztk.1>

Meeting ID: 840 0035 3358

Password: 919552

Call-in Number: 720-707-2699

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Fred Cooke, President	Term to May 2027
Regina Murray, Vice President	Term to May 2029
Robert Quinette, Secretary/Treasurer	Term to May 2027
Amy Quinette, Assistant Secretary	Term to May 2029
Kelvin Cooke, Assistant Secretary	Term to May 2027

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**NOTICE OF REGULAR MEETING AND AGENDA**

1. Call to Order/ Declaration of Quorum/Affirmation of Qualifications
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Consent Agenda - The items listed below are a group of items to be acted on with the Board's single motion and vote. Any Board member may remove an item from the consent agenda to the regular agenda.
  - a. Approval of Minutes from July 25, 2025 Special Meeting (**enclosure**)
  - b. Consider Approval of Notice to Electors Pursuant to § 32-1-809, C.R.S. (**enclosure**)
  - c. Ratification of the 2024 Annual Report (**enclosure**)
  - d. Approval for Renewal of General Liability Schedule and Limits Consider Approval and Authorization to Bind Coverage, Payment of Agency Fee (**enclosure**)
  - e. Adoption of Resolution Adopting an Amended and Restated Digital Accessibility Policy and Designating a Compliance Officer (**enclosure**)

- f. Approval Independent Contractor Agreement with Heatherly Creative for Website Maintenance and Accessibility Services for 2026 (**enclosure**)
- g. Approval of Resolution Designating Meeting Posting Location (**enclosure**)

6. Legal Matters

- a. Consider Approval of Updated WBA, PC Engagement Letter (**enclosure**)
- b. Discuss Service Plan Amendment (**enclosure**)
- c. Consider Adoption of 2026 Annual Administrative Resolution (**enclosure**)
- d. Discuss Funding and Reimbursement Agreement
- e. Discussion Regarding Management Company (**enclosure**)

7. Financial Matters

- a. Ratification of the 2024 Audit (**enclosure**)
- b. Review of Payables/Financials (**enclosure**)
- c. Conduct Public Hearing on 2025 Budget Amendment (*if needed*)
  - i. Consider Adoption of Resolution Amending 2025 Budget
- d. Conduct Public Hearing on 2026 Budget (**enclosure**)
  - i. Consider Adoption of Resolution Adopting 2026 Budget, Imposing Mill Levy and Appropriating Funds
- e. Consider Approval of CliftonLarsonAllen Statement of Work (**enclosure**)
- f. Discuss Investment Direction
- g. Discuss Cash Access Memorandum (**enclosure**)

8. Other Business

9. Adjourn